



Dear parents,

The new school year has started and, therefore, elections for the chairwoman and/or the chairman of the parents' board as well as for the parents' committee will take place. What exactly does that mean?

### **Parents' Board**

Every year the parents of the class elect two representatives. These representatives assist the class teacher with various activities, they provide help and give advice. Furthermore, they are contact partners for other parents' concerns or requests, support them or mediate in cooperation with the teachers.

### **Parents' Committee**

All representatives of the parents (from all classes of the school) constitute the parents' committee. They elect a chairwoman/chairman as well as a vice chairwoman/chairman. Every elected representative is requested to help with the organization of events and celebrations, to be present on the actual day(s) of the event/celebration and to take part in meetings or conferences.

The chairwoman/chairman and the vice chairwoman/vice chairman should be in close contact with the school management, take an active role in the planning and organization of events and celebrations, stay in close touch with the supporters' association, be open for concerns or requests of all parents, mediate (should need be) and seek the exchange with the school management.

### **Events and celebrations during the school year**

Induction day (first day at school), school festival, St Martin's Day, waffle event, day of the bicycle, open house presentation, sports festival, parties and celebrations of the class communities - such as the Christmas party/celebration, excursions, project week, etc. These are some of the responsible tasks that are can only be fulfilled when all parents pull together and, first of all, are actually present. Commitment and reliability are very important for the implementation of tasks we have agreed upon. So, in some matters teachers have to rely on the participation of parents. That may be time consuming now and then, but it can bring true pleasure and a deep insight into our school life.

Should you have any questions, do not hesitate to get in touch with me.

With kind regards

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Annotations:

**parents' board** (of the class) - a type of council comprising parents and the class teacher (advisory function); it is called „Klassenpflegschaft“

**parents' committee** - the advisory committee with representatives of the parents from all school classes is called „Schulpflegschaft“

**parent-teacher conferences** - conferences with the class teacher as well as the parents of all students that belong to a class are called „Elternabend“